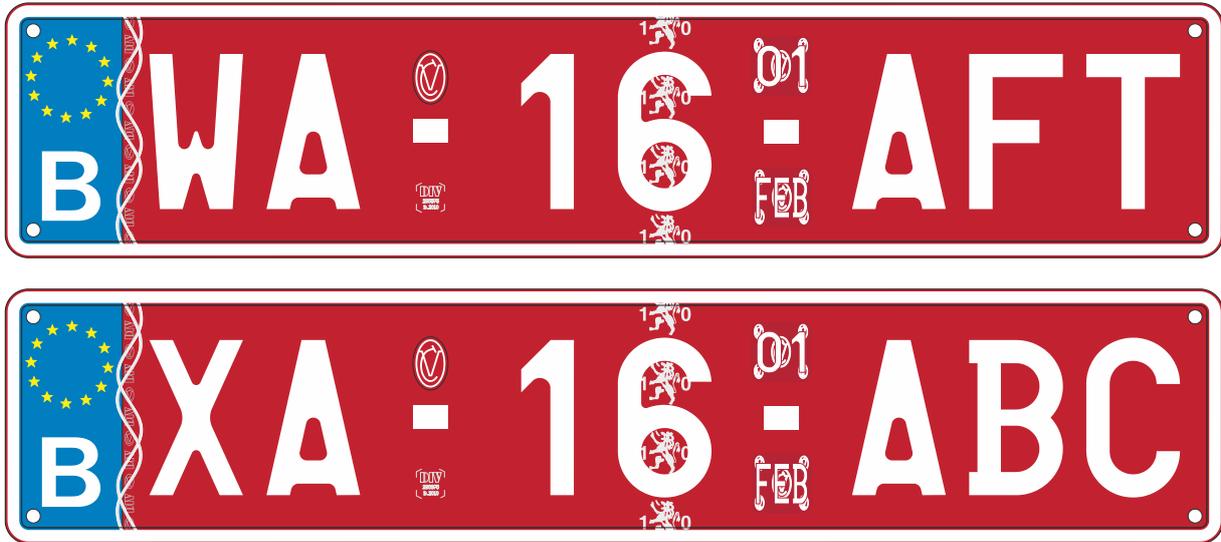


Temporary registration with “transit” plates

From 1 May 2016, the European format transit plates will look like the following:



General information on the new “transit” plates.

The end of the validity period is inscribed on the number plate using 3 indicators:

- the two figures stamped in the middle show the year
- the two stickers show the day (above) and the month (below). They are in red or blue according to the tax regime.

The two plates (back and front - except motorbike, moped & trailer) are provided together for a fee of EUR 75.

The plates are no longer **issued** at the Brussels offices of the DIV. Regardless of this, applications should always be presented there and are processed there!

X and W plates are issued by bpost to an address chosen in Belgium, on D+1 (day following the day the application is processed).

The X and W plates can be picked up for EUR 75 from a bpost point in the **Tour & Taxis site** (jusT jus Corner, Avenue du Port, 86 C at 1000 Brussels). An application processed by the DIV **before 14:00** can be collected from this bpost point on the same day, **between 6 and 7pm**, from Monday to Friday on working days. For the W plate, urgent processing must be justified.

Export X plate

The X plate is generally intended for the **export of a vehicle** and for a period of **30 calendar days**, except in certain cases (VAT exemption) for which the duration may be longer. See the **table** for validity periods of short-term temporary plates.

The persons entitled to an X plate are:

- physical persons not registered in the National Register or the waiting list and registered as living abroad and who have purchased a vehicle in Belgium with the aim of exporting it;
- legal persons established in a Member State of the EU not registered in the Belgian Central Enterprise Databank and who have purchased a vehicle in Belgium with the aim of exporting it;

- the physical persons working for an international or European company with its headquarters in Belgium: these persons have purchased a vehicle in Belgium with the intention of exporting it (as long as the vehicle is entitled to an exemption of import duty and/or VAT by FPS Finance);
- the physical persons who were registered in the National Register and who, with a view to moving abroad, have purchased a vehicle which is exempt from import duty and/or VAT by FPS Finance;
- the legal persons with a Belgian commerce register or situated in Belgium according to international, Belgian or foreign law, who have bought a vehicle which is exempt from import duty and/or VAT by FPS Finance and which is intended for export to another site abroad;
- Persons registered in Belgium who, for a temporary stay abroad, would like to export their vehicle used for the journey. The possibility of obtaining a temporary export plate, for residents in Belgium, is limited to one plate per holder per year.

The temporary W plate

The temporary W plate is intended for persons **staying temporarily in Belgium**. See the **table** for validity periods.

The persons entitled to an W plate are:

- persons who are temporarily absent from Belgium;
- The physical persons having their main residence in a country which does not follow road traffic conventions;
- persons with a procedure underway with a view to obtaining a residence permit in Belgium;
- Persons listed on the waiting list of a Belgian municipality;
- students originating from a country outside the EU, for the length of their studies in Belgium;
- persons originating from a country outside the EU, on mission in Belgium for a foreign company, for the length of their mission;
- a visa holder, having bought a vehicle in Belgium for a temporary stay (ditto for persons not needing a visa);
- For the foreign owners of a vehicle that they are moving or having moved to Belgium, without it carrying a valid foreign registration plate or not yet having valid insurance.

Procedure and Insurance

The **application for registration** of a vehicle with transit plates is to be made at the offices of the DIV: **City Atrium - Rue du Progrès 60 - 1210 Brussels**

The applicant should sign the application form after filling in the information needed for registration. They may receive assistance from a company which habitually carries out this type of registration.

If they are not a resident in Belgium, the applicant must indicate their **address abroad**. For the W plate, the proof of this address should be provided. For both plates X and W, if a visa is required for the country concerned, it should be provided (Schengen visa).

The applicant should provide the proof that they have taken out an **INSURANCE POLICY** in civil liability corresponding to the number of months for which the temporary registration has been requested. The insurance company must be approved in Belgium, or have their headquarters in the destination country of the vehicle, if this is a Member State of the EU.

PLEASE NOTE: Not all of these companies offer transit insurance! Please make direct contact with insurers to find out if they offer this type of insurance policy.

The insurers offering transit policies that are approved in Belgium stick a yellow sticker with a bar code on the registration application form with the name and signature of the insurer on it. The **original** proof of an insurance contract ("green card") is also added to the form.

This "green card" should be valid from the day of registration to at least the final day of the date of validity of the registration.

The encoding of an application is done using **original documents**. No photograph, even authenticated, is accepted. The DIV agent should check, with the aid of the original documents, the accuracy of information noted on the application form for registration.

Temporary registration is not allowed as long as the application is not complete and all the required documents have not been submitted. The promise to provide the documents at a later date or to show them when the registration documents are issued is not sufficient to continue with the application.

Where and how much?

Applications for transit plates are only made at the TRANSIT counter (City Atrium - Brussels).

The X plate, for which the delivery has not been requested at a precise address in Belgium, is to be collected and paid for at a bpost office situated in the **Tour & Taxis site** (jusT jus Corner, Avenue du Port, 86 C at 1000 Brussels) for EUR 75. If the application for registration has been processed by the DIV **before 14:00**, the number plate will be available at the bpost office the same day, between 6 and 7pm.

The W plates are issued by bpost to an address chosen in Belgium for EUR 75, on D+1 (day following the day the application is processed). It can be obtained the same day if the applicant asks for extreme urgency with justification (from the bpost office in the **Tour & Taxis site**) and if the application is processed by the DIV **before 14:00**.

The procedure for rush delivery (EUR 80) applicable for normal plates is not applicable for X and W plates.

Extension

The period of validity of a temporary registration may be extended if it is authorised **BEFORE THE DATE WHEN ITS VALIDITY COMES TO AN END**, and if the conditions for the original registration are still valid during the request for extension. The total duration may not exceed the maximum duration set by the Royal Decree of 20 July 2001 on vehicle registration.

A **new plate with a new number** is issued for an extension. A new registration certificate with the new period of validity will be issued with this new plate and two new stickers will be affixed to the number plate. The cost of this new plate is also EUR 75.

See the **table** below with validity periods for short-term temporary plates.

The encoding of an application for extension is also done using **original documents**.

PLEASE NOTE: A Belgian physical person residing abroad, registered as such in the National Register, cannot obtain an extension of their W plate beyond the maximum validity period (6 months).

Every plate is **automatically cancelled** after expiry.

Person not resident in Belgium

A **non-resident** in Belgium indicates the complete address of their temporary residence in Belgium, as well as the complete address of their main residence abroad. For the W plate, the proof of this address abroad should be provided. For the X & W plates, if a visa is required for the country concerned, it should be provided (Schengen visa).

They include the following documents with the registration application:

- original passport or identity card, (issued abroad, valid and in a language of the DIV or accompanied by an official translation);
- a recent and original certificate of a stay abroad if the identity documents do not show an address;
- an insurance sticker (see point on insurance in the procedure).

As with a non-resident in Belgium, a **company** established in a Member State of the EU can be issued with an X plate, if there is a valid certificate proving that it is established or registered abroad. This recent certificate is issued by an official authority abroad or by the foreign commercial court. This must clearly include the name and address of the company, as well as its **VAT number**, as mentioned on the application form for registration.

Incompatibilities with X and W plates.

A vehicle registered with an **X** plate can no longer be subsequently registered under a temporary plate by another holder. The objective of the X plate is for the **real** export of the vehicle. The vehicle may **subsequently** be registered under a normal Belgian plate, if all the Customs and VAT formalities have been carried out.

A vehicle registered under a **W** plate may subsequently be registered under a temporary plate in the name of another holder **prior to expiry** of the period of validity.

Upon expiry of the length of validity of the W plate, only an ordinary registration is still possible.

Abusive use

In the case of an abusive use of an X plate, the holder of the registration may not obtain a temporary registration for a period of 5 years from the moment that the DIV had been informed of the facts.

Validity periods of short-term temporary number plates

W plates - eligibility	Approach category	RD Article	Possible length of the application	Minimum length	Maximum length	Extension
Persons temporarily absent	1	Article 5(1)4	12 months	30 days	12 months	yes
Physical persons with their main residence in a country which does not follow road traffic Conventions.	2	Article 5(1)5	6 months	30 days	6 months	yes, if initial application less than 6 months
Persons who are not registered in Belgium, but abroad, who have purchased a vehicle in Belgium and who use it during their stay temporarily in Belgium (visa holder or persons who do not need a visa).	3	Article 5(1)6	3 months (length of visa) or 6 months if no visa required	3 months	3 months (length of visa) or 6 months if no visa required	yes, if initial application less than 3 or 6 months or if visa for 3 months is extended
Students, nationals of a country outside the European Union who transfer or who have purchased a vehicle in Belgium with an exemption of import taxes and VAT and who use it for the length of their studies in Belgium.	4	Article 5(1)6	12 months	30 days	12 months or length of the exemption	yes, as long as issuing conditions remain fulfilled
Nationals of a country outside the EU, who stay temporarily in Belgium in the context of a fixed-term contract for a foreign company and who have purchased a vehicle in Belgium with exemption on import duty and VAT.	5	Article 5(1)6	= period of the exemption	30 days	12 months or length of the exemption	Yes, if length of exemption is extended
The foreign owners of a vehicle that they are moving or having moved to Belgium, without it carrying a valid foreign registration plate or which does not yet have valid insurance.	6	Article 5(1)7	6 months	30 days	6 months	yes, if initial application less than 6 months
Persons listed on the waiting list of a Belgian municipality.	7	Article 5(1)8	6 months	30 days	6 months	yes, as long as issuing conditions remain fulfilled
Persons with a procedure underway with a view to obtaining a residence permit in Belgium.	8	Article 5(1)9	6 months	30 days	6 months	yes, as long as issuing conditions remain fulfilled
X plates - eligibility						
Persons registered in the population register of a Belgian municipality and who, in view of their move abroad, have purchased a vehicle with VAT exemption.	1	Article 5(1)10	= period of the exemption	30 days	12 months or length of the exemption	Yes, if length of exemption is extended
Legal persons registered in a Belgian business register or incorporated by or under international, foreign or Belgian law and having a fixed address in Belgium and who have purchased a vehicle in Belgium with exemption of import taxes and VAT or VAT only with a view to transferring this vehicle to one of its fixed seats abroad.	2	Article 5(1)11	= period of the exemption	30 days	12 months or length of the exemption	Yes, if length of exemption is extended
Physical persons who are not registered in the population registers or in the waiting list of a Belgian municipality and who are resident abroad. These persons may register a new or used vehicle that they have purchased in Belgium with a view to exporting it.	3	Article 5(1)12	30 days OR 4 months in case of a VAT exemption (export)	30 days	30 days OR 4 months in case of a VAT exemption (export)	Yes, if length of possible exemption is extended
Legal persons in another European Member State who are not registered in the Belgian Central Enterprise Databank. These persons may register a new or used vehicle that they have purchased in Belgium with a view to exporting it.	4	Article 5(1)12	30 days OR 4 months in case of a VAT exemption (export)	30 days	30 days OR 4 months in case of a VAT exemption (export)	Yes, if length of possible exemption is extended
Persons who have their main residence in Belgium and who work for international and European companies with their main seat abroad and who have bought a vehicle in Belgium with the intention of export as long as an exemption from import taxes and VAT, or VAT only, has been granted by the FPS Finance for this vehicle.	5	Article 5(1)13	= period of the exemption	30 days	12 months or length of the exemption	Yes, if length of possible exemption is extended
Persons who are registered in Belgium and who, for a temporary stay abroad, would like to export their vehicle used for the journey.	6	Article 5(1)13	30 days	30 days	30 days	No